



GRIP LEADERSHIP

GRIP STUDENT LEADERSHIP CONFERENCE

Dear Staff Member,

Thank you for registering the student leaders of your school to attend the PRIMARY GRIP Student Leadership Conference in **Mackay on the 8th of February 2022**.

VENUE AND PARKING

The conference is being held at the 'Mackay Entertainment and Convention Centre'. This is located on Alfred Street, Mackay. The Centre has a designated car park that can be accessed via Alfred Street – please note that charges may apply. Ample street parking is also available in nearby streets – please be aware that on-street parking includes a mix of restricted and non-restricted parking. Please check sign conditions for the duration of your stay. Parking compounds are also available within 5-10 minute walks to the Centre entrance. A map is available to download from our website www.gripleadership.com.au/primary-maps. Once you arrive at the venue please proceed to the **AUDITORIUM**. **You will not receive paper tickets for this event.**

START AND FINISH TIMES

Please arrive with your students between 8:45am and 9:10am. The first session will begin at 9:15am. The final session will conclude at 2:30pm.

SEATING AND SPECIAL NEEDS

Seating is by general admission. Please advise in advance if you are bringing participants with special seating needs (please also see www.gripleadership.com.au/inclusion).

CATERING IS NOT PROVIDED

Everybody is required to bring their own packed morning tea, lunch, and a drink. Some teachers will recall that morning tea was supplied for adults in past years. At the time of organising our upcoming conferences, a significant number of venues have advised us that Covid-19 restrictions prevent them from offering morning tea platters, self-service tea and coffee etc. Therefore, we have reduced the ticket price per adult in acknowledgement that it's not possible for morning tea to be provided.

WHAT TO BRING

- A **PEN** (a notebook will be provided)
- Food** as indicated above

RESOURCES

A number of resources for students and staff (including the GRIP Leadership Badges) will be available for purchase on the day of the conference. New resources are released every year!

DRESS

The standard of dress for students at this conference is entirely a decision of the school. However, we normally find that the great majority of students attend in normal school uniform.

PRIVACY

GRIP Leadership may take images and recordings at the GRIP Student Leadership Conference that may be used for advertising purposes. For full details of our Privacy Policy please visit www.gripleadership.com.au/privacy-policy.



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SAFETY

To download safety information and a risk assessment visit www.gripleadership.com.au/our-safety.

MAKING CHANGES TO YOUR NUMBERS

This is easy. To **increase your numbers**, go online and make a separate registration for the additional places required. Our system will automatically match it up with your original group and we will know that you are attending together. To **reduce your numbers**, we need notification in writing sent to registrations@gripleadership.com.au outlining the change required. There is no penalty if you reduce or cancel tickets more than 14 days prior to the event. Refunds are not possible if the change is made within 14 days of the event.

PAYMENTS AND INVOICES

Our payment policy is detailed on the invoice you received. You can request a duplicate copy by emailing registrations@gripleadership.com.au.

We look forward to meeting you and your students for what promises to be a fantastic day. Please do not hesitate to contact us if you have any further enquiries.

Warm Regards,

Jenn Connaughton
Conference Coordinator